



Agenda

The Blue Mountains Attainable Housing Corporation

Meeting Date: Thursday, November 5, 2020
Meeting Time: 1:00 p.m.
Location: Town Hall, Council Chambers (Virtual)
Prepared by Sarah Merrifield, Executive Assistant Committees of Council

A. Call to Order

Traditional Territory Acknowledgement

Corporation Member Attendance

Approval of Agenda

Recommended (Moved by, Seconded by)

THAT the Agenda of November 5, 2020 be adopted as circulated, including any additions.

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Attainable Housing Corporation Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

Previous Minutes (October 1, 2020)

Recommended (Moved by, Seconded by)

THAT the Board meeting minutes of October 1, 2020 be adopted as circulated, including any revisions to be made.

B. Staff Reports, Deputations, and Presentations

B.1 Deputations, if any

B.1.1 John Fox, B.Comm. LL.B, Partner, Robins Appleby, LLP

Re: Goods and Services Tax/Harmonized Sales Tax (“GST/HST”) Exemptions and Rebates Available to BMAHC

Recommended (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation accepts the advice outlined in the Memorandum, “Goods and Services Tax/Harmonized Sales Tax (“GST/HST”) Exemptions and Rebates Available to BMAHC”;

AND THAT The Blue Mountains Attainable Housing Corporation directs the Executive Director and Treasurer to apply for determination as a municipality and rebates for Public Service Body and the New Residential Rental Property and HST number from Canada Revenue Agency.

B.1.2 Julie Scarcella, Founder EcoSpex Inc.

Re: Outstanding Invoice Arising from GMF Application

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Attainable Housing Corporation matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or matters that are a follow up to a Public Meeting.

NOTE: Board meetings are taking place virtually to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda will be read at the meeting by the Executive Assistant.

B.3 Staff Reports, if any

None

C. Matters for Discussion

C.1 D2 Assessment and Odour Re-Testing Update – Director of Planning and Development Services Nathan Westendorp (verbal)

C.2 Monthly Financial Statements and Cash Flow 2020 to Q2 2021 – Executive Director Sharon McCormick

Summary of Spending within Approved Cashflow

Website and Promotion

Upanup quarterly website hosting and Registrant webform development \$1440.75

Communications \$4000

Grant Eligible Expenses (approved from CMHC Seed Funding Grant)

Tatham Engineering final payment for functional servicing report \$9216.57

Central Earth for geotechnical and hydrogeological report \$14,663.50

New Commons Fixed Development Fee \$3955

Consulting

Task Force Facilitator \$5000

Office

Sarah Merrifield \$95.03 for postage

Recommended (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation receives Item C.2 Summary of Spending within Approved Cashflow for information purposes.

Cash Flow 2020 to Q2 2021

NOTE: Included for information is a 2020 cash flow forecast.

C.3 Appointment of Public Member to Gateway Site Procurement Evaluation Team (verbal)

Recommended (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation appoints (1 individual) to the Builder Procurement Evaluation Team.

C.4 Execution of Green Municipal Fund Grant Agreement between Federation of Canadian Municipalities and The Blue Mountains Attainable Housing Corporation – Sharon McCormick

Recommended (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation authorizes the Executive Director and the Chair to execute the Green Municipal Fund Grant Agreement between the Federation of Canadian Municipalities and The Blue Mountains Attainable Housing Corporation as presented.

C.5 Gateway Site Waitlist Tracking – Sharon McCormick (verbal)

-71 Registrants

NOTE: Included with this item is a Registrant Profile for information.

D. Correspondence

**D.1 Rick and Julie Tipping, Residents
Re: Attainable Housing**

NOTE: at the October 5, 2020 Council meeting, Council resolved as follows:

THAT Council of the Town of The Blue Mountains receives the September 14, 2020 correspondence from Rick and Julie Tipping and refers the correspondence to The Blue Mountains Attainable Housing Corporation;

AND THAT Council affirms its support of the work of The Blue Mountains Attainable Housing Corporation to include input from all members of the community, CARRIED.

Receive for information

**D.2 Climate Action Now Network
Re: Acknowledgement and Thank You for Recycling Materials from the Former Foodland Building Demolition**

Receive for information

**D.3 Caroline Araujo Abbotts, Resident
Re: Attainable Housing**

NOTE: at the October 19, 2020 Council meeting, Council resolved as follows:

THAT Council of the Town of The Blue Mountains receives for information the correspondence from Caroline Araujo Abbotts regarding Attainable Housing in The Blue Mountains, and refers the correspondence to The Blue Mountains Attainable Housing Corporation, CARRIED.

Receive for information

E. New and Unfinished Business

E.1 Additions to the Agenda

E.2 Items Identified for Discussion at the Next Meeting

-Schedule I Clerks Support – Memorandum of Understanding

F. Closed Session

Recommended (Moved by, Seconded by)

THAT with regard to subsection 239 of the *Municipal Act, 2001*, The Blue Mountains Attainable Housing Corporation does now move into closed session in order to address the following matters:

- i) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality that belongs to the municipality or local board and has monetary value or potential monetary value and with regard to the financial strategy for the Gateway Site;
- ii) a request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act and with regard to a request received;
- iii) personal matters about an identifiable individual, including municipal or local board employees, labour relations or employee negotiations and with regard to review of applications received for the Board of Director vacancy.

Closed Session Reporting Out Statement

G. Notice of Meeting Dates

Proposed Special Meeting date:

November 19, 2020 – 1:30 p.m.

Town Hall, Council Chambers (Virtual)

December 3, 2020 – 2:00 p.m.

Town Hall, Council Chambers (Virtual)

December 3, 2020 – 4:00 p.m. **Annual General Meeting proposed meeting date**

Town Hall, Council Chambers (Virtual)

H. Adjournment

Recommended (Moved by, Seconded by)

The meeting of the Attainable Housing Corporation adjourned at (time) p.m. to meet again at the call of the Chair.