



October 9, 2020

The Blue Mountains Attainable Housing Corporation
Sharon McCormick, Executive Director
Rob Sampson, Chairman
Town Hall, 32 Mill St, Thornbury, ON N0H 2P0

Dear Sharon:

Re: Outstanding Invoice EcoSpex #20200918 September 18th, 2020

I have not received any response from you or Strategy Corp to my letter dated on October 5th, 2020. Therefore, I am proceeding.

I point out once again that the overruns for which I am seeking payment arose from the requests made during and after the GMF submission completion. I had hoped we could resolve this matter. I responded to the requests and attended meetings with you, Rob, Strategy Corp, and others. All of which contributed to the entire project.

We worked in good faith to support the project success and preparation for the next phase of the project. In the current COVID-19 environment EcoSpex and many other consultants cannot afford delay in payment.

Your truly,

A large black rectangular redaction box covering the signature area.

EcoSpex Inc.
Julie Scarcella



October 5, 2020

Strategy Corp
Attention: Brian Teefy
Chris Loreto

[REDACTED]
Toronto, Ontario
M5C 2Y7

Dear Sirs:

Re: Outstanding Invoice EcoSpex #20200918 September 18th, 2020

It is my understanding the Green Municipal Funding application for the Blue Mountain Attainable Housing Corporation (BMAHC) Gateway project is approved.

Prior to our engagement to prepare and submit the GMF application, EcoSpex played a crucial role in connecting Mayor Alar Soever and Rob Sampson, the Whistler Housing Authority (Mike Vance), Sharon McCormick and Strategy Corp. in order to learn best practices, approaches for the Gateway project.

I now find that EcoSpex invoice number 20200918 dated September 18th, 2020 regarding overages remains unpaid. I have not had any response from Brian to my email on the overrun's March 20th, 2020.

As you are aware the EcoSpex technical team was asked to provide strategic information and participate in further discussions after the GMF application was submitted on March 3rd, 2020. Additional time was required to augment the submission. I was informed by Brian Teefy and c.c. to Chris Loreto on March 20th, 2020 that the overruns, to be invoiced once the GMF funding was received, would be assessed and that the finance team would process this matter quickly.

The technical advice that we supplied included (See appendix 1 with details):

- Additional requests to provide the board with other funding opportunities
- BMAHC Board Prep/meeting Town Hall on March 6th, 2020, requested by Strategy Corp., and Rob Sampson
- Meetings at Town Hall, requested by Rob Sampson
- Cash Flow Timeline for the GMF grant, requested by Sharon McCormick
- Pathway meeting with Group and Pathway revisions, requested by Sharon McCormick
- LEED waste-management requirements for the Foodland demolition, requested by Sharon McCormick

We worked in good faith to support the project success and preparation for the next phase of the project. In the current COVID-19 environment EcoSpex and many other consultants cannot afford delay in payment.

I am sure that we can resolve this matter, however if I have not received a satisfactory response by October 9th, 2020, I am prepared to take further steps to rectify the unpaid invoice.

Your truly,



EcoSpex Inc.

Julie Scarcella

c.c The Blue Mountains Attainable Housing Corporation
Sharon McCormick, Executive Director
Rob Sampson, Chairman
Town Hall, 32 Mill St, Thornbury, ON N0H 2P0

The Town of Blue Mountains, CEO Shawn Everitt

APPENDIX 1 – EcoSpex Technical Overruns Summary

Billing for GMF/Overruns (EcoSpex Inc. Sustainable Technical Advisory Board) (Recast)

Billing	Dates	Hours	Hourly rate	Overruns
Pre-Submission				
Original Contract FCM Feasibility Study Application (15K budgeted previously acknowledged)	Jan-March 3rd 2020			\$ 2,830.59
After GMF Submission				
BMAHC Board Prep Funding/Union Gas, Federal Climate Change Incentive, IESO Energy Performance Program and Green Construction Wood program	March 5th	4	\$ 175.00	\$ 700.00
BMAHC Board Prep/Brian and Sharon revisions and edits	March 4/5th	3.5	\$ 175.00	\$ 612.50
BMAHC Board meeting at Town Hall	March 5th	1	\$ 175.00	\$ 175.00
Blue Mountains Attainable Housing Corporation Procurement Summary Report	March 13th	12	\$ 175.00	\$ 2,100.00
Meeting with Sharon and Rob at Town Hall with Strategy Corp/Conference call	March 5th	1	\$ 175.00	\$ 175.00
Meeting with Sharon at Cheese Gallery on GMF application	March 10th	2	\$ 175.00	\$ 350.00
Cash Flow Timeline GMF (Sharon Request)	March 16th	1.5	\$ 175.00	\$ 262.50
Pathway 4 Corners	March 19th	2	\$ 175.00	\$ 350.00
Pathway revisions 4 Corners follow up	March 19th	1	\$ 175.00	\$ 175.00
*Prep for GMF Zoom meeting with Andrea Matrosovs, Rob Sampson, Sharon McCormick, Andrew Peel, Sandra Lester and George Sweetman /follow up on Q&A review of application.	May 22nd	6	\$ 175.00	\$ 1,050.00
TOTAL HOURS		34		\$ 4,900.00
Advised Nathan on rendering/survey aligned to Sustainability Requirements				
2019-35-Q-PDS 2D and 3D Graphic Renderings FINAL	February 19th	1	\$ 175.00	\$ 175.00
2019-34-Q-PDS D2 Assessment Study FINAL		2	\$ 175.00	\$ 350.00
Checklist LEED MURB review for Rendering Drawings /Passive House Design Orientation		3	\$ 175.00	\$ 525.00
TOTAL HOURS		6		\$ 1,050.00
			TOTAL FEES	\$ 8,780.59
Note:				
*We did not bill BMAHC for Sharon McCormick request to provide information on how the Foodland demolition could meet LEED requirements, per her request on May 22nd zoom call. We provided this information by email.				