



THE BLUE MOUNTAINS
Attainable Housing Corporation

Agenda

The Blue Mountains Attainable Housing Corporation

Meeting Date: Thursday, December 3, 2020 REVISED
Meeting Time: 2:00 p.m.
Location: Town Hall, Council Chambers
Prepared by Sarah Merrifield, Executive Assistant Committees of Council

A. Call to Order

Traditional Territory Acknowledgement

Corporation Member Attendance

Approval of Agenda

Recommended (Moved by, Seconded by)

THAT the Agenda of December 3, 2020 be adopted as circulated, including any additions.

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Attainable Housing Corporation Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

Previous Minutes (November 5, 2020, November 19, 2020)

Recommended (Moved by, Seconded by)

THAT the Board meeting minutes of November 5, 2020, and the Special minutes of November 19, 2020 be adopted as circulated, including any revisions to be made.

Previous Closed Session Minutes (November 5, 2020, November 19, 2020)

Recommended (Moved by, Seconded by)

THAT the Closed Session Board meeting minutes of November 5, 2020 and November 19, 2020 be adopted as previously circulated.

B. Staff Reports, Deputations, and Presentations

B.1 Deputations, if any

B.1.1 Sara Udow, Principal, Process

Re: The Gateway Project Design Guidelines Task Force Summary

Recommended (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation acknowledges receipt of The Gateway Project Design Guidelines Task Force Summary;

AND THAT The Blue Mountains Attainable Housing Corporation directs the Executive Director to report back to the Board with the Gateway Project Design Guidelines and financial feasibility of proposed project scenarios from the Task Force.

B.1.2 Julie Scarcella, Founder EcoSpex Inc.

Re: Outstanding Invoice Arising from GMF Application

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Attainable Housing Corporation matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or matters that are a follow up to a Public Meeting.

NOTE: Board meetings are taking place virtually to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda will be read at the meeting by the Executive Assistant.

B.3 Staff Reports, if any

None

C. Matters for Discussion

C.1 Community Improvement Plan Update, Director of Planning and Development Services Nathan Westendorp (verbal)

C.2 Gateway Site Geotechnical Report and Hydrogeological Study – Nathan Westendorp and Executive Director Sharon McCormick

Recommended (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation receives Item C.2 Gateway Site Geotechnical Report and Hydrogeological Study and directs the Executive Director to include the report in the existing planning application for the Gateway Site.

C.3 Summary of Spending within Approved Cashflow – Sharon McCormick

Summary of Spending within Approved Cashflow

Upanup \$935

Virtual Conference – Sharon McCormick \$75

Seed Funding Grant Eligible Expense

New Commons Development \$3500

Recommended (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation receives Item C.3 Summary of Spending within Approved Cashflow for information purposes.

C.4 Appointment of Board member to the Town of The Blue Mountains Economic Development Advisory Committee

Recommended (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation acknowledges the resignation of Cary Eagleson from the Town of The Blue Mountains Economic Development Advisory Committee effective November 19, 2020;

AND THAT The Blue Mountains Attainable Housing acknowledge that when Cary Eagleson was initially appointed on March 15, 2019, the Board also appointed alternates, being: Board members Janet Findlay and Patrick Gourlay;

NOW THEREFORE The Blue Mountains Attainable Housing Corporation appoints (1 Board member) to the Town’s Economic Development Advisory Committee for the balance of the 2018 to 2022 Term of Council and confirms (name Board member(s) will act as alternates.

C.5 Appointment to Board of Directors – Sharon McCormick

Recommended (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation appoints (one person) to the Board of The Blue Mountains Attainable Housing Corporation effective January 7, 2021.

D. Correspondence

**D.1 Hazel Milne, Resident
Re: Poor Site Choice Location for Attainable Housing**

NOTE: this correspondence provided to Council at the November 30, 2020 meeting

For Board consideration

E. New and Unfinished Business

E.1 Additions to the Agenda

E.2 Items Identified for Discussion at the Next Meeting

- **Schedule I Clerks Support – Memorandum of Understanding**

F. Notice of Meeting Dates

December 3, 2020 – 4:00 p.m. **Annual General Meeting**
Town Hall, Council Chambers (Virtual)

January 7, 2020
Town Hall, Council Chambers (Virtual)

G. Adjournment

Recommended (Moved by, Seconded by)

The meeting of the Attainable Housing Corporation adjourned at (time) p.m. to meet again at the call of the Chair.