



THE BLUE MOUNTAINS
Attainable Housing Corporation

Agenda

The Blue Mountains Attainable Housing Corporation

Meeting Date: Thursday, February 4, 2021
Meeting Time: 1:00 p.m.
Location: Town Hall, Council Chambers
Prepared by Sarah Merrifield, Executive Assistant Committees of Council

A. Call to Order

Traditional Territory Acknowledgement

We would like to begin our meeting by recognizing the First Nations, Metis, and Inuit Peoples of Canada as traditional stewards of the land. The municipality is located within the boundary of Treaty 18 region of 1818 which is the traditional land of the Anishnaabek, Haudenosaunee, and Wendat-Wyandot-Wyandotte peoples.

Corporation Member Attendance

Approval of Agenda

Recommended (Moved by, Seconded by)

THAT the Agenda of February 4, 2021 be adopted as circulated, including any additions.

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Attainable Housing Corporation Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

Previous Minutes (January 21, 2021)

Recommended (Moved by, Seconded by)

THAT the Board meeting minutes of January 21, 2021 be adopted as circulated, including any revisions to be made.

Previous Closed Session Minutes (January 21, 2021)

THAT the Closed Session Board meeting minutes of January 21, 2021 be adopted as previously circulated.

B. Staff Reports, Deputations, and Presentations

B.1 Deputations, if any

None

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Attainable Housing Corporation matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or matters that are a follow up to a Public Meeting.

NOTE: Board meetings are taking place virtually to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda will be read at the meeting by the Executive Assistant.

B.3 Staff Reports, if any

None

C. Matters for Discussion

C.1 2021 Operating Budget – Executive Director Sharon McCormick

Recommended (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation approves the 2021 BMAHC Operating Budget for discussion purposes.

C.2 Clerks Support Addendum – Memorandum of Understanding – Sharon McCormick

Recommended (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation approves the Clerks Support Addendum as presented and directs that this addendum be added to the Memorandum of Understanding between The Blue Mountains Attainable Housing Corporation and The Corporation of the Town of The Blue Mountains.

C.3 Governance Review – Board Director Gavin Leitch

Recommended (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation receives the Governance Review as presented by Board member Gavin Leitch.

C.4 Revised CMHC Loan – Sharon McCormick

Recommended (Moved by, Seconded by)

THAT The Blue Mountain Attainable Housing Corporation (“BMAHC”) Board of Directors approve:

1. The execution and delivery by the BMAHC of the CMHC Seed Funding Loan Agreement dated December 21, 2020 ("**Agreement**") to be made between Canada Mortgage and Housing Corporation (“**CMHC**”) and the BMAHC providing for funding in the total principal amount of \$99,000.00 Dollars (“**Funding Amount**”) for the new construction of 118 units with 50 affordable unit;
2. Authorize any two directors or officers of the BMAHC, or any combination thereof, on behalf of the Corporation to execute or cause to be executed under its corporate seal or otherwise, the Agreement and such other documentation as required by the Agreement, with such alterations, additions, amendments and deletions as may be approved by such persons executing the same whose signature shall be conclusive of such authorization;
3. Authorize such directors or officers of the BMAHC, in the name of the Corporation to execute and deliver under the corporate seal or otherwise all such other documents and to do all such other acts and things as may be necessary or desirable to give effect to this Resolution and to perform the obligations of the BMAHC.

C.5 Appointment of Board member to the Town of The Blue Mountains Economic Development Advisory Committee

Recommended (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation acknowledges the resignation of Cary Eagleson from the Town of The Blue Mountains Economic Development Advisory Committee effective November 19, 2020;

AND THAT The Blue Mountains Attainable Housing acknowledge that when Cary Eagleson was initially appointed on March 15, 2019, the Board also appointed alternates, being: Board members Janet Findlay and Patrick Gourlay;

NOW THEREFORE The Blue Mountains Attainable Housing Corporation appoints (1 Board member) to the Town’s Economic Development Advisory Committee for the balance of the 2018 to 2022 Term of Council and confirms (name Board member(s) will act as alternates.

D. Correspondence

None

E. New and Unfinished Business

E.1 Additions to the Agenda

E.2 Items Identified for Discussion at the Next Meeting

- Board sub-committees
- Code of Conduct Training
- Gateway Project Design Guidelines
- Executive Director Annual Performance Evaluation
- CMHC Agreement

F. Notice of Meeting Dates

March 4, 2021 at 2:30 p.m.
Town Hall, Council Chambers (Virtual)

G. Adjournment

Recommended (Moved by, Seconded by)

The meeting of the Attainable Housing Corporation adjourned at (time) p.m. to meet again at the call of the Chair.