



Minutes

The Blue Mountains Attainable Housing Corporation

Meeting Date: Thursday, May 6, 2021
Meeting Time: 2:30 p.m.
Location: Town Hall, Council Chambers
Prepared by Sarah Merrifield, Executive Assistant Committees of Council

A. Call to Order

Councillor Rob Sampson called the meeting to order at 2:30 p.m. with Board members Cary Eagleson, Janet Findlay, Carolyn Letourneau, Michael Schaefer, and Andrew Siegart present. Executive Director Sharon McCormick was also present. Mayor Alar Soever joined the meeting at 2:46 p.m. and Gavin Leitch joined the meeting at 3:15 p.m.

Regrets were sent by Board member Patrick Gourlay.

Traditional Territory Acknowledgement

We would like to begin our meeting by recognizing the First Nations, Metis, and Inuit Peoples of Canada as traditional stewards of the land. The municipality is located within the boundary of Treaty 18 region of 1818 which is the traditional land of the Anishnaabek, Haudenosaunee, and Wendat-Wyandot-Wyandotte peoples.

Corporation Member Attendance

Approval of Agenda

Moved by: Cary Eagleson

Seconded by: Andrew Siegart

THAT the Agenda of May 6, 2021 be adopted as circulated, including any additions.

Yay (6): Cary Eagleson, Janet Findlay, Carolyn Letourneau, Michael Schaefer, Andrew Siegart, Councillor Sampson

Absent (3): Patrick Gourlay, Gavin Leitch, Mayor Soever

The motion is Carried (6 to 0, 3 absent)

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Attainable Housing Corporation Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

Previous Minutes (April 1, 2021, April 21, 2021)

Moved by: Janet Findlay

Seconded by: Cary Eagleson

THAT the Board meeting minutes of April 1, 2021 and the Special Board meeting minutes of April 21, 2021 be adopted as circulated, including any revisions to be made.

Yay (6): Cary Eagleson, Janet Findlay, Carolyn Letourneau, Michael Schaefer, Andrew Siegwart, Councillor Sampson

Absent (3): Patrick Gourlay, Gavin Leitch, Mayor Soever

The motion is Carried (6 to 0, 3 absent)

Previous Closed Session Minutes (April 1, 2021, April 21, 2021)

Moved by: Andrew Siegwart

Seconded by: Michael Schaefer

THAT the Closed Session Board meeting minutes of April 1, 2021 and April 21, 2021 be adopted as previously circulated.

Yay (6): Cary Eagleson, Janet Findlay, Carolyn Letourneau, Michael Schaefer, Andrew Siegwart, Councillor Sampson

Absent (3): Patrick Gourlay, Gavin Leitch, Mayor Soever

The motion is Carried (6 to 0, 3 absent)

B. Staff Reports, Deputations, and Presentations

B.1 Deputations, if any

None

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Attainable Housing Corporation matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or matters that are a follow up to a Public Meeting.

NOTE: Board meetings are taking place virtually to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda will be read at the meeting by the Executive Assistant.

None

B.3 Staff Reports, if any

None

C. Matters for Discussion

C.1 Appointment of Secretary of the Board – Chair, Rob Sampson

Moved by: Michael Schaefer

Seconded by: Andrew Siegart

THAT The Blue Mountains Attainable Housing Corporation appoints Carolyn Letourneau as Secretary of the Board until such a time as the 2021 Annual General Meeting.

Yay (6): Cary Eagleson, Janet Findlay, Carolyn Letourneau, Michael Schaefer, Andrew Siegart, Councillor Sampson

Absent (3): Patrick Gourlay, Gavin Leitch, Mayor Soever

The motion is Carried (6 to 0, 3 absent)

C.2 Gateway Site Communications Strategy – Sharon McCormick

Mayor Soever joined the meeting at 2:46 p.m.

Moved by: Cary Eagleson

Seconded by: Carolyn Letourneau

THAT The Blue Mountains Attainable Housing Corporation endorses the Gateway Site Communications Strategy as presented.

Yay (7): Cary Eagleson, Janet Findlay, Carolyn Letourneau, Michael Schaefer, Andrew Siegart, Mayor Soever, Councillor Sampson

Absent (2): Patrick Gourlay, Gavin Leitch

The motion is Carried (7 to 0, 2 absent)

C.3 Financial and Budget Variance Reports – Sharon McCormick

Moved by: Cary Eagleson

Seconded by: Michael Schaefer

THAT The Blue Mountains Attainable Housing Corporation receives Item C.3 Financial and Budget Variance Report for information purposes.

Yay (7): Cary Eagleson, Janet Findlay, Carolyn Letourneau, Michael Schaefer, Andrew Siegwart, Mayor Soever, Councillor Sampson

Absent (2): Patrick Gourlay, Gavin Leitch

The motion is Carried (7 to 0, 2 absent)

C.4 Financial Statements for the Year ended December 31, 2020

Moved by: Andrew Siegwart

Seconded by: Mayor Soever

THAT The Blue Mountains Attainable Housing Corporation approves the Financial Statements for the year ended December 31, 2020.

Yay (7): Cary Eagleson, Janet Findlay, Carolyn Letourneau, Michael Schaefer, Andrew Siegwart, Mayor Soever, Councillor Sampson

Absent (2): Patrick Gourlay, Gavin Leitch

The motion is carried (7 to 0, 2 absent)

C.5 Follow-up Resolution from The Blue Mountains Council

The following motion was passed by Council of the Town of The Blue Mountains on April 6, 2021

Councillor Sampson reviewed the motion below and noted that Council received a presentation on the Corporation’s governance by Robins Appleby.

Governance Review

THAT Council of the Town of The Blue Mountains acknowledges the February 4, 2021 Board resolution, as follows:

THAT The Blue Mountains Attainable Housing Corporation receives the Governance Review as presented and directs the Executive Director and Director Gavin Leitch to work with Robins Appleby LLP to prepare a fee proposal for a governance review and training session for the Board and Council;

AND THAT The Blue Mountains Attainable Housing Corporation directs the Executive Director and Director Gavin Leitch to work with Robins Appleby LLP to bring recommendations back to the Board as it relates to the modifications of the letter patent re the objects of the Corporation, CARRIED.

D. Correspondence

Note: Correspondence items below were referred by Council

D.1 Rick and Julie Tipping, Residents
Re: Attainable Housing Funding

D.2 Rick Tipping, Resident
Re: Part 2 Response to Mayor Soever's Letter of March 2, 2021

D.3 Blue Mountain Ratepayers Association
Re: Position Paper on The Blue Mountains Attainable Housing Corporation 2021-2023 Budget Document

D.4 Alex Maxwell, Resident
Re: Proposed Cable Park and Gateway Housing Project Site

Moved by: Andrew Siegwart

Seconded by: Janet Findlay

THAT The Blue Mountains Attainable Housing Corporation receives Correspondence Items D.1 to D.4 for information purposes and refers the same to the Chair and the Secretary to prepare replies on behalf of the Board.

Yay (7): Cary Eagleson, Janet Findlay, Carolyn Letourneau, Michael Schaefer, Andrew Siegwart, Mayor Soever, Councillor Sampson

Absent (2): Patrick Gourlay, Gavin Leitch

The motion is carried (7 to 0, 2 absent)

E. New and Unfinished Business

Board member Gavin Leitch joined the meeting at 3:15 p.m.

E.1 Additions to the Agenda

E.2 Items Identified for Discussion at the Next Meeting

- Creation of Board sub-committees
- Gateway Project Design Guidelines
- Housing Related Legislation review

F. Closed Session

Moved by: Michael Schaefer

Seconded by: Andrew Siegart

THAT with regard to subsection 239 of the *Municipal Act, 2001*, The Blue Mountains Attainable Housing Corporation does now move into closed session in order to address:

i) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, and with respect to contract negotiations;

ii) personal matters about an identifiable individual, including municipal or local board employees, and labour relations or employee negotiations, and with regard to the Executive Director performance evaluation.

Yay (8): Cary Eagleson, Janet Findlay, Carolyn Letourneau, Michael Schaefer, Andrew Siegart, Gavin Leitch, Mayor Soever, Councillor Sampson

Absent (1): Patrick Gourlay

The motion is carried (8 to 0, 1 absent)

The Board went into closed session at 3:17 p.m.

The Board rose from closed session at 4:28 p.m.

Closed Session Reporting Out Statement

Councillor Sampson reported out of closed session that the Board gave the Executive Director direction regarding contract negotiations and the Board gave the Chair direction regarding the Executive Director Performance Evaluation.

G. Notice of Meeting Dates

May 12, 2021 at 11:30 a.m. – Special Members Meeting
Town Hall, Council Chambers (Virtual)

June 3, 2021 at 2:30 p.m. – Regular Board Meeting
Town Hall, Council Chambers (Virtual)

H. Adjournment

Moved by: Carolyn Letourneau

Seconded by: Michael Schaefer

THAT The Blue Mountains Attainable Housing Corporation does now adjourn at 4:31 p.m. to meet again at the call of the Chair.

Yay (7): Cary Eagleson, Janet Findlay, Carolyn Letourneau, Michael Schaefer, Andrew Siegart, Gavin Leitch, Mayor Soever, Councillor Sampson

Absent (2): Patrick Gourlay, Andrew Siegart

The motion is carried (7 to 0, 2 absent)