



Minutes – Annual General Meeting

The Blue Mountains Attainable Housing Corporation

Meeting Date: Thursday, December 3, 2020
Meeting Time: 4:00 p.m.
Location: Town Hall, Council Chambers (Virtual)
Prepared by Sarah Merrifield, Executive Assistant Committees of Council

Councillor Rob Sampson called the meeting to order at 4:02 p.m. with all Board members present, save Andrew Siegwart. Also present was Executive Director Sharon McCormick.

Sarah Merrifield, Executive Assistant Committees of Council read the formal Notice included below.

Notice is hereby given that the 7th Annual General Meeting of the membership of **The Blue Mountain Attainable Housing Corporation** will be held on Thursday, December 3, 2020 at 4:00pm. to transact the following agenda:

Meetings of the Board are currently being held virtually to assist with social distancing with respect to COVID-19.

Confirmation of Meeting Properly Constituted

Meeting properly constituted in accordance with section 34 of The Blue Mountains Attainable Housing Corporation By-law 1 and section 295 of the Corporations Act.

Appointment of Chair and Secretary

Moved by: Alar Soever

Seconded by: Patrick Gourlay

THAT The Blue Mountains Attainable Housing Corporation appoints Councillor Rob Sampson as Chair and Executive Assistant Committees of Council Sarah Merrifield as the Secretary for the purpose of the 7th Annual General Meeting of the Membership

- Eagleson, Cary Yay
 - Findlay, Janet Yay
 - Gourlay, Patrick Yay
 - Leitch, Gavin Yay
 - Letourneau, Carolyn Yay
 - Schaefer, Michael Yay
 - Siegwart, Andrew absent
 - Soever, Alar Yay
 - Sampson, Rob Yay
- The motion is Carried.

A. Agenda and Previous Minutes

Amendments to the Agenda, if any

Approval of Annual General Meeting minutes December 16, 2019

Moved by: Cary Eagleson

Seconded by: Alar Soever

THAT the minutes of December 16, 2019 be adopted as circulated, including any revisions to be made

- Eagleson, Cary Yay
 - Findlay, Janet Yay
 - Gourlay, Patrick Yay
 - Leitch, Gavin Yay
 - Letourneau, Carolyn Yay
 - Schaefer, Michael Yay
 - Siegwart, Andrew absent
 - Soever, Alar Yay
 - Sampson, Rob Yay
- The motion is Carried.

Business Arising from AGM minutes of December 16, 2019

None

B. New Business

B.1 Receive, Consider, Adopt Financial Statements for Year ended December 31, 2019

Treasurer Cary Eagleson reviewed the Financial Statements for Year ended December 31, 2019 with the Board.

Moved by: Cary Eagleson

Seconded by: Gavin Leitch

THAT the Attainable Housing Corporation approves the Financial Statements for the year ended December 31, 2019 by KPMG LLP

| | |
|---------------------|--------|
| Egleson, Cary | Yay |
| Findlay, Janet | Yay |
| Gourlay, Patrick | Yay |
| Leitch, Gavin | Yay |
| Letourneau, Carolyn | Yay |
| Schaefer, Michael | Yay |
| Siegwart, Andrew | absent |
| Soever, Alar | Yay |
| Sampson, Rob | Yay |

The motion is Carried.

B.2 Accept Resignation of 2020 Board of Directors and Election of Directors Until Such a Time as the 8th Annual General Meeting is Convened

Moved by: Patrick Gourlay

Seconded by: Carolyn Letourneau

THAT The Blue Mountains Attainable Housing Corporation Board of Directors accepts the resignation of all Board of Directors present

| | |
|---------------------|--------|
| Egleson, Cary | Yay |
| Findlay, Janet | Yay |
| Gourlay, Patrick | Yay |
| Leitch, Gavin | Yay |
| Letourneau, Carolyn | Yay |
| Schaefer, Michael | Yay |
| Siegwart, Andrew | absent |
| Soever, Alar | Yay |
| Sampson, Rob | Yay |

The motion is Carried.

Councillor Rob Sampson requested Board members to confirm their interest in standing for the 2021 Board of Directors. Executive Assistant Committees of Council read each Board members' name to confirm their interest in standing.

Standing for 2021 Board of Directors:

| | |
|---------------------|--|
| Eagleson, Cary | Yay |
| Findlay, Janet | Yay |
| Gourlay, Patrick | Yay |
| Leitch, Gavin | Yay |
| Letourneau, Carolyn | Yay |
| Schaefer, Michael | Yay |
| Sieglwart, Andrew | absent, but written Yay provided via email |
| Soever, Alar | Yay |
| Sampson, Rob | Yay |

Executive Assistant Committees of Council Sarah Merrifield reported to the Chair that all previous Board members consent to stand for the 2021 term.

Councillor Rob Sampson opened the discussion to additional nominations to the Board, of which there were none.

B.3 Consider the Appointment of Auditors

Moved by: Cary Eagleson

Seconded by: Gavin Leitch

THAT The Blue Mountains Attainable Housing Corporation appoints KPMG LLP as the auditor for the Attainable Housing Corporation's Financial Statements for the year ended December 31, 2020

| | |
|---------------------|--------|
| Eagleson, Cary | Yay |
| Findlay, Janet | Yay |
| Gourlay, Patrick | Yay |
| Leitch, Gavin | Yay |
| Letourneau, Carolyn | Yay |
| Schaefer, Michael | Yay |
| Sieglwart, Andrew | absent |
| Soever, Alar | Yay |
| Sampson, Rob | Yay |

The motion is Carried.

C. Adjournment

Moved by: Patrick Gourlay

Seconded by: Alar Soever

THAT this meeting does now adjourn at 4:14 p.m. to meet again at Town Hall, Council Chambers at the call of the Secretary

| | |
|---------------------|--------|
| Eagleson, Cary | Yay |
| Findlay, Janet | Yay |
| Gourlay, Patrick | Yay |
| Leitch, Gavin | Yay |
| Letourneau, Carolyn | Yay |
| Schaefer, Michael | Yay |
| Siegwart, Andrew | absent |
| Soever, Alar | Yay |
| Sampson, Rob | Yay |

The motion is Carried.