



Board Meeting Minutes

THE BLUE MOUNTAINS
Attainable Housing Corporation

The Blue Mountains Attainable Housing Corporation

Meeting Date: Thursday February 10, 2022
Meeting Time: 3:30 p.m.
Location: Virtual
Prepared by Jennifer Bisley, Executive Director

A. Call to Order

Vice-Chair, Alar Soever, called the meeting to order at 3:32 p.m.

A.1 Traditional Territory Acknowledgement

A.2 Corporation Member Attendance

Vice-Chair Alar Soever and Board members Janet Findlay, Patrick Gourlay, Carolyn Letourneau, Michael Schaefer, and Andrew Siegwart were present with Gavin Leitch joining the meeting at 3:35pm. Regrets were sent by Chair Rob Sampson.

Executive Director Jennifer Bisley and Ed Starr and Mylene Vincent of SHS Consulting were also present.

A.3 Approval of Agenda

Moved by: Carolyn Letourneau

Seconded by: Patrick Gourlay

THAT the Agenda of Thursday February 10, 2022 be adopted as circulated with no additions.

Yay (7): Janet Findlay, Patrick Gourlay, Gavin Leitch, Carolyn Letourneau, Michael Schaefer, Andrew Siegwart and Alar Soever

Absent (1): Rob Sampson

The motion is Carried (7 to 0, 1 absent)

A.4 Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Attainable Housing Corporation Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

A.5 Previous Minutes

Moved by: Gavin Leitch

Seconded by: Janet Findlay

THAT the Board meeting minutes of January 6 and January 10, 2022 be adopted as

circulated.

Yay (7): Janet Findlay, Patrick Gourlay, Gavin Leitch, Carolyn Letourneau, Michael Schaefer, Andrew Siegart, and Alar Soever

Absent (1): Rob Sampson

Carried (7 to 0, 1 absent)

A.6 Previous Closed Session Minutes

Moved by: Carolyn Letourneau

Seconded by: Gavin Leitch

THAT the Closed Session Board meeting minutes of January 6 and January 10, 2022 be adopted as circulated.

Yay (7): Janet Findlay, Patrick Gourlay, Gavin Leitch, Carolyn Letourneau, Michael Schaefer, Andrew Siegart and Alar Soever

Absent (1): Rob Sampson

Carried (7 to 0, 1 absent)

B. Staff Reports, Deputations, and Presentations

B.1 Deputations/Presentations

None.

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2021-76 fifteen minutes is allotted at the Meeting to receive public comments regarding Attainable Housing Corporation matters included on the Agenda. The speaker shall provide their name and address and shall address their comments to the Chair. Comments shall not refer to personnel, litigation, or potential litigation matters, or matters that are a follow up to a Public Meeting.

NOTE: Board meetings are taking place virtually to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda will be read at the meeting by the Administrative Assistant.

B.3 Staff Reports

B.3.1 Napier Street Update

Moved by: Janet Findlay

Seconded by: Carolyn Letourneau

THAT The Blue Mountains Attainable Housing Corporation receive Item B.3.1 Napier Street Update for information.

Yay (7): Janet Findlay, Patrick Gourlay, Gavin Leitch, Carolyn Letourneau, Michael Schaefer, Andrew Siegart and Alar Soever

Absent (1): Rob Sampson

Carried (7 to 0, 1 absent)

B.3.2 Gateway Project Update

Moved by: Patrick Gourlay

Seconded by: Gavin Leitch

THAT The Blue Mountains Attainable Housing Corporation receive Item B.3.2 Gateway Project Update for information.

Yay (7): Janet Findlay, Patrick Gourlay, Gavin Leitch, Carolyn Letourneau, Michael Schaefer, Andrew Siegwart and Alar Soever

Absent (1): Rob Sampson

Carried (7 to 0, 1 absent)

B.3.3 Financial Report

Moved by: Michael Schaefer

Seconded by: Gavin Leitch

THAT The Blue Mountains Attainable Housing Corporation receive Item B.3.3 Financial Report for information.

Yay (7): Janet Findlay, Patrick Gourlay, Gavin Leitch, Carolyn Letourneau, Michael Schaefer, Andrew Siegwart and Alar Soever

Absent (1): Rob Sampson

Carried (7 to 0, 1 absent)

C. Matters for Discussion

C.1 Memorandum - Accountability Regime Options, Suzanne Craig, Integrity Commissioner/Accountability Officer

Moved by: Janet Findlay

Seconded by: Patrick Gourlay

THAT The Blue Mountains Attainable Housing Corporation receive the Memorandum – Accountability Regime Options, Suzanne Craig, Integrity Commissioner/Accountability Officer for information

AND THAT The Blue Mountains Attainable Housing Corporation direct the Executive Director to consult with legal counsel and Ms. Craig on accountability regime options and the costs associated with those options for consideration by the Board.

D. Correspondence

None

E. New and Unfinished Business

E.1 Additions to the Agenda

None

F. Closed Session

Moved by: Carolyn Letourneau

Seconded by: Andrew Siegart

THAT with regard to subsection 239 of the *Municipal Act, 2001*, The Blue Mountains Attainable Housing Corporation does now move into closed session in order to address:

ii) a position, plan, procedure, criteria, or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation regarding the Gateway Project.

The Board went into closed session at 4:11 p.m.

The Board rose from closed session at 5:42 p.m.

Closed Session Reporting Out Statement

In closed session the Board gave direction to staff regarding a Request for Proposal related to the Gateway Project at 171 King Street E and communications to the community.

G. Notice of Meeting Dates

March 3, 2022 @ 2:30pm

April 7, 2022 @ 2:30pm

May 5, 2022 @ 2:30pm

Town Hall, Council Chambers (Virtual)

H. Adjournment

Moved by: Andrew Siegart

Seconded by: Patrick Gourlay

THAT The Blue Mountains Attainable Housing Corporation does now adjourn at 5:46 p.m. to meet again at the call of the Chair.

Yay (7): Janet Findlay, Patrick Gourlay, Gavin Leitch, Carolyn Letourneau, Michael Schaefer, Andrew Siegart and Alar Soever

Absent (1): Rob Sampson

Carried (7 to 0, 1 absent)

Rob Sampson, Chair

Jennifer Bisley, Executive Director

Approved March 3, 2022