



Minutes

Board Meeting

Meeting Date: Thursday, May 5, 2022
Meeting Time: 2:30 p.m.
Location: Virtual – Microsoft Teams meeting
Prepared by Jennifer Bisley, Executive Director

A. Call to Order

Chair Rob Sampson called the meeting to order at 2:33 p.m.

A.1 Traditional Territory Acknowledgement

A.2 Corporation Member Attendance

Chair Rob Sampson and Board members Janet Findlay, Patrick Gourlay, Carolyn Letourneau, Michael Schaefer, and Alar Soever were present. Gavin Leitch joined at 2:52 p.m. Regrets were sent by Andrew Siegart.

Executive Director Jennifer Bisley was also present.

A.3 Approval of Agenda

Moved by: Janet Findlay

Seconded by: Michael Schaefer

THAT the Agenda of May 5, 2022, be adopted as circulated.

Yay (6): Janet Findlay, Patrick Gourlay, Carolyn Letourneau, Michael Schaefer, Alar Soever and Rob Sampson

Absent (2): Gavin Leitch and Andrew Siegart

Carried (6 to 0)

A.4 Declaration of Pecuniary Interest and general nature thereof

None

A.5 Previous Minutes

Moved by: Michael Schaefer

Seconded by: Carolyn Letourneau

THAT the Board meeting minutes of April 7, 2022, be adopted as circulated.

Yay (6): Janet Findlay, Patrick Gourlay, Carolyn Letourneau, Michael Schaefer, Alar Soever and Rob Sampson

Absent (2): Gavin Leitch and Andrew Siegart

Carried (6 to 0)

A.6 Previous Closed Session Minutes

Moved by: Alar Soever

Seconded by: Michael Schaefer

THAT the Closed Session Board meeting minutes of April 7, 2022 be adopted as previously circulated.

Yay (6): Janet Findlay, Patrick Gourlay, Carolyn Letourneau, Michael Schaefer, Alar Soever and Rob Sampson

Absent (2): Gavin Leitch and Andrew Siegart

Carried (6 to 0)

B. Staff Reports, Deputations, and Presentations

B.1 Deputations/Presentations

None

B.2 Public Comment Period (each speaker is allotted three minutes)

None

B.3 Staff Reports

B.3.1 Gateway Project Update

For information purposes only

B.3.2 Financial Report

Moved by: Patrick Gourlay

Seconded by: Alar Soever

THAT The Blue Mountains Attainable Housing Corporation receive Item B.3.2 Financial Report for information.

AND THAT The Blue Mountains Attainable Housing Corporation approve the draft audited financial statements for the year ended December 31, 2021.

Yay (7): Janet Findlay, Patrick Gourlay, Gavin Leitch, Carolyn Letourneau, Michael Schaefer, Alar Soever and Rob Sampson

Absent (1): Andrew Siegart

Carried (7 to 0)

C. Matters for Discussion

C.1 Board Meeting Policy and Procedures

Moved by: Alar Soever

Seconded by: Gavin Leitch

THAT The Blue Mountains Attainable Housing Corporation endorse in principle the recommendations in the presentation C.1 Board Meeting Policy and Procedures and instruct staff to bring a final policy for Board consideration at a future meeting.

Yay (7): Janet Findlay, Patrick Gourlay, Gavin Leitch, Carolyn Letourneau, Michael Schaefer, Alar Soever and Rob Sampson

Absent (1): Andrew Siegart

Carried (7 to 0)

D. Correspondence

None

E. New and Unfinished Business

None

F. Closed Session

Moved by: Michael Schaefer

Seconded by: Gavin Leitch

THAT The Blue Mountains Attainable Housing Corporation does now move into closed session to address a position, plan, procedure, criteria, or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the corporation with respect to the budget in relation to the Gateway Project.

Yay (7): Janet Findlay, Patrick Gourlay, Gavin Leitch, Carolyn Letourneau, Michael Schaefer, Alar Soever and Rob Sampson

Absent (1): Andrew Siegart

Carried (7 to 0)

The Board went into closed session at 3:39 p.m.

The Board rose from closed session at 4:36 p.m.

Closed Session Reporting Out Statement

In closed session the Board considered the 2022-2024 budget in relation to the Gateway Project and gave the Executive Director some direction.

Moved by: Patrick Gourlay

Seconded by: Alar Soever

THAT The Blue Mountains Attainable Housing Corporation approve the draft 2022 – 2024 budget subject to the following changes: 1) a note regarding the Town land contribution, and 2) a cautionary statement related to forward-looking information.

Yay (6): Janet Findlay, Patrick Gourlay, Carolyn Letourneau, Michael Schaefer, Alar Soever and Rob Sampson

Absent (2): Gavin Leitch and Andrew Siegart

Carried (6 to 0)

G. Notice of Meeting Dates

June 2, 2022 @ 2:30pm

H. Adjournment

Moved by: Michael Schaefer

Seconded by: Patrick Gourlay

THAT The Blue Mountains Attainable Housing Corporation does now adjourn at 4:42 p.m. to meet again at the call of the Chair.

Yay (6): Janet Findlay, Patrick Gourlay, Carolyn Letourneau, Michael Schaefer, Alar Soever and Rob Sampson

Absent (2): Gavin Leitch and Andrew Siegart

Carried (6 to 0)

Rob Sampson, Chair

Jennifer Bisley, Executive Director

Approved June 2, 2022