



# Minutes

## Board Meeting

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**Meeting Date:** Thursday, July 7, 2022  
**Meeting Time:** 2:30 p.m.  
**Location:** Virtual – Microsoft Teams meeting  
**Prepared by** Jennifer Bisley, Executive Director

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### A. Call to Order

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Vice-Chair Alar Soever called the meeting to order at 2:35 p.m. noting that Chair Rob Sampson is in attendance but unable to chair the meeting due to technical limitations.

#### A.1 Traditional Territory Acknowledgement

#### A.2 Corporation Member Attendance

Chair Rob Sampson and Board members Janet Findlay, Gavin Leitch, Michael Schaefer, Andrew Siegwart, and Alar Soever were present. Board members Patrick Gourlay and Carolyn Letourneau sent regrets.

Executive Director Jennifer Bisley was also present.

#### A.3 Approval of Agenda

Moved by: Andrew Siegwart                      Seconded by: Gavin Leitch

THAT the Agenda of July 7, 2022, be adopted as amended with the addition of item E.1 Developer Conversations on Attainable Housing.

Yay (6): Janet Findlay, Gavin Leitch, Michael Schaefer, Andrew Siegwart, Alar Soever, and Rob Sampson.

Absent (2) Patrick Gourlay and Carolyn Letourneau

**Carried**

#### A.4 Declaration of Pecuniary Interest and general nature thereof

None

#### A.5 Previous Minutes

Moved by: Michael Schaefer                      Seconded by: Gavin Leitch

THAT the Board meeting minutes of June 2, 2022, be adopted as circulated.

Yay (6): Janet Findlay, Gavin Leitch, Michael Schaefer, Andrew Siegwart, Alar Soever, and Rob Sampson.

Absent (2) Patrick Gourlay and Carolyn Letourneau

**Carried**

#### **A.6 Previous Closed Session Minutes**

Moved by: Michael Schaefer

Seconded by: Gavin Leitch

THAT the Closed Session Board meeting minutes June 2, 2022 be adopted as previously circulated.

Yay (6): Janet Findlay, Gavin Leitch, Michael Schaefer, Andrew Siegart, Alar Soever, and Rob Sampson.

Absent (2) Patrick Gourlay and Carolyn Letourneau

**Carried**

### **B. Staff Reports, Deputations, and Presentations**

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#### **B.1 Deputations/Presentations**

None

#### **B.2 Public Comment Period (each speaker is allotted three minutes)**

None

#### **B.3 Staff Reports**

##### **B.3.1 Gateway Project Update**

### **C. Matters for Discussion**

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#### **C.1 Town of The Blue Mountains Ontario Land Tribunal (OLT) Appeal Status Update**, verbal report, Alar Soever

The Town of the Blue Mountains is asking for a review of OLT decision that did not approve the Town's request to have 6 affordable units included in the Abbott's development in the Town in the interest of providing clarity on available tools for small municipalities to require developers to provide attainable housing.

#### **C.2 Grey County Update**, verbal report, Alar Soever

An update was given on discussions on report [PDR-CW-22-22 Affordable Housing Planning Tools](#) at the June 23, 2022 Grey County Council Committee of the Whole meeting.

Note that agenda item E.1 was moved forward in the agenda to follow item C.2

**E.1 Developer Conversations on Attainable Housing, verbal report, Alar Soever**

The Board was informed that following the Abbott’s OLT appeal referenced in Agenda item C.1, four developers have expressed interest in providing attainable housing. The Board discussed possible options to support the delivery and administration of units.

**C.3 Secondary Suites Grant Request to Town from Thornbury Business Improvement Area**

Moved by: Rob Sampson

Seconded by Janet Findlay

THAT The Blue Mountains Attainable Housing Corporation receive Item C.3 Secondary Suites Grant Request to Town from Thornbury Business Improvement Area and respond referencing the June 3, 2021, motion regarding realignment of responsibilities for the former secondary suite program and to offer to work with them to provide a link on the website.

Yay (6): Janet Findlay, Gavin Leitch, Michael Schaefer, Andrew Siegart, Alar Soever, and Rob Sampson.

Absent (2) Patrick Gourlay and Carolyn Letourneau

**Carried**

**C.4 Attainable Ownership Program Structures – Legal Services Proposal**

Moved by: Michael Schaefer

Seconded by: Andrew Siegart

THAT The Blue Mountains Attainable Housing Corporation receive Item C.4 Attainable Ownership Program Structures – Legal Services Proposal for information.

AND THAT The Blue Mountains Attainable Housing Corporation engage Robins Appleby to provide legal services related to potential attainable ownership program structures with an estimated budget of \$7,500 plus HST.

Yay (6): Janet Findlay, Gavin Leitch, Michael Schaefer, Andrew Siegart, Alar Soever, and Rob Sampson.

Absent (2) Patrick Gourlay and Carolyn Letourneau

**Carried**

**D. Correspondence**

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None

**E. New and Unfinished Business**

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**E.1 Developer Conversations on Attainable Housing, verbal report, Alar Soever**

Agenda item moved forward to follow Agenda Item C.2.

## **F. Closed Session**

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Moved by: Gavin Leitch

Seconded by: Andrew Siegart

THAT The Blue Mountains Attainable Housing Corporation does now move into closed session to address a position, plan, procedure, criteria, or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation with regard to the funding strategy and the Request for Proposal for the Gateway Project.

Yay (6): Janet Findlay, Gavin Leitch, Michael Schaefer, Andrew Siegart, Alar Soever, and Rob Sampson.

Absent (2) Patrick Gourlay and Carolyn Letourneau

### **Carried**

The Board went into closed session at 4:07 p.m.

The Board rose from closed session at 4:39 p.m.

### **Closed Session Reporting Out Statement**

Rob Sampson left the meeting during the closed session.

Vice-Chair Alar Soever reported that in closed session the Board discussed positions, plans, and procedures to be applied with respect to the Request for Proposal for the Gateway Project.

## **G. Notice of Meeting Dates**

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August 4, 2022 @ 2:30 PM

September 1, 2022 @ 2:30PM

October 6, 2022 @ 2:30PM

## **H. Adjournment**

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Moved by: Michael Schaefer

Seconded by: Janet Findlay

THAT The Blue Mountains Attainable Housing Corporation does now adjourn at 4:40 p.m. to meet again at the call of the Chair.

Yay (5): Janet Findlay, Gavin Leitch, Michael Schaefer, Andrew Siegart, and Alar Soever.

Absent (3): Patrick Gourlay, Carolyn Letourneau, and Rob Sampson

### **Carried**

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Rob Sampson, Chair

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Jennifer Bisley, Executive Director

Approved August 4, 2022