



REPORT

Board Meeting

MEETING DATE: September 1, 2022
REPORT: E.2 2022 Proposed Amendment Letters Patent
AUTHOR: Jennifer Bisley, Executive Director

A. Recommendation

The report is for information purposes.

B. Background

The Board of Directors passed a resolution at the August 4, 2022 Board meeting to recommend to its members to amend its letters patent. See Board report [C.1 2022 Municipal Election Transition Planning](#).

A written Notice of General Meeting of Members scheduled on September 9, 2022 at 10AM (ET) was sent out to members. The notice is attached to this report. Legal counsel advised that changes to corporate documents take effect once approved by members.

As outlined in the August 4, 2022 Board report, Ontario Regulation 599/06, which governs Municipal Services Corporations, requires Council to adopt a business case study prior to submission of an application for supplementary letters patent. The Executive Director is working with Town Administration on this requirement and understands it will be considered at the September 14th Committee of the Whole meeting.

C. Analysis

None

D. Financial Impact

None

Attachments: Notice of General Meeting of Members, September 9, 2022



NOTICE OF GENERAL MEETING OF MEMBERS

NOTICE is hereby given that a General Meeting of the Members of THE BLUE MOUNTAINS ATTAINABLE HOUSING CORPORATION (the "Corporation") is called for and will be held electronically via Microsoft Teams video meeting on the 9th day of September 2022, at 10:00AM (ET) for the following purposes:

1. To consider the resolution of the Board of Directors of The Blue Mountains Attainable Housing Corporation to amend the letters patent.

If you are attending, please confirm by emailing the Executive Director at info@thebluemountainshousing.ca by the 6th day of September 2022 at 4:00PM (ET).

If you are unable to attend the meeting and you wish to vote on the abovementioned items, please complete a proxy form appointing a representative to vote at the meeting on your behalf and return via email to the Executive Director at info@thebluemountainshousing.ca prior to the commencement thereof.

DATED the 25th day of August 2022.

BY ORDER OF THE BOARD

Rob Sampson
Chair, Board of Directors



General Meeting of Members

AGENDA

Friday, September 9, 2022
10:00 AM (ET)

via Microsoft Teams video meeting

1. Welcome and call to order
2. Proposed Amendment to the Letters Patent
3. Adjournment



PROPOSED AMENDMENT TO THE LETTERS PATENT

August 4, 2022

Moved by: Gavin Leitch Seconded by: Alar Soever

RESOLUTION OF THE BOARD OF DIRECTORS OF THE BLUE MOUNTAINS ATTAINABLE HOUSING CORPORATION TO AMEND THE LETTERS PATENT

THAT The Blue Mountains Attainable Housing Corporation (BMAHC) recommend its members update the Corporations' letters patent in accordance with the Corporations Act (Ontario) and Ontario Regulation 599/06: Municipal Services Corporations as follows:

- a. The BMAHC apply for Supplementary Letters Patents to amend the special provisions to remove the requirement for a Council member director to form quorum as follows:

The number of directors which shall form a quorum for the transaction of business shall be five (5) directors ~~of whom one (1) shall be any one of the Mayor, Deputy Mayor or any Councillor of The Town of The Blue Mountains.~~

- b. The Executive Director and the Chair of the Board of Directors of the BMAHC are hereby authorized to take all such further action(s), as they may deem necessary, proper, convenient, or desirable in order to carry out the foregoing resolution and to fully effectuate the purposes and intents thereof; and
- c. An executed copy of this resolution shall be filed with the minutes.

AND THAT The Blue Mountains Attainable Housing Corporation requests a General Meeting be scheduled with notice provided to members for the purpose of recommending updates to the Corporation's Letters Patent.

Yay (6): Patrick Gourlay, Gavin Leitch, Carolyn Letourneau, Andrew Siegwart, Alar Soever and Rob Sampson

Absent (2) Janet Findlay and Michael Schaefer

CARRIED (6-0)