



# Minutes

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## Board Meeting

**Meeting Date:** Friday, February 24, 2023  
**Meeting Time:** 1:30PM  
**Location:** Virtual – Microsoft Teams meeting  
**Prepared by** Jennifer Bisley, Executive Director

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### **A. Call to Order**

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Chair Gavin Leitch called the meeting to order at 1:32PM

#### **A.1 Traditional Territory Acknowledgement**

#### **A.2 Corporation Member Attendance**

Chair Gavin Leitch and Board members Janet Findlay, Carolyn Letourneau, Andrea Matrosovs, Shawn McKinlay, Andrew Siegart and Michael Schaefer were present.

Patrick Gourlay and Robert Hamilton sent their regrets.

Executive Director Jennifer Bisley was present.

#### **A.3 Approval of Agenda**

Moved by: Andrea Matrosovs                      Seconded by: Andrew Siegart

THAT the Agenda of February 24, 2023, be adopted as circulated.

Yay (7): Janet Findlay, Gavin Leitch, Carolyn Letourneau, Andrea Matrosovs,  
Shawn McKinlay, Andrew Siegart and Michael Schaefer

Carried

#### **A.4 Declaration of Pecuniary Interest and general nature thereof**

None

#### **A.5 Previous Minutes**

None

### **B. Staff Reports, Deputations, and Presentations**

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#### **B.1 Deputations/Presentations**

None

#### **B.2 Public Comment Period**

None

**B.3 Staff Reports**

None

**C. Matters for Discussion**

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None

**D. Correspondence**

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None

**E. New and Unfinished Business**

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None

**F. Closed Session**

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Moved by: Michael Schaefer                      Seconded by: Andrew Siegart

THAT The Blue Mountains Attainable Housing Corporation does now move into closed session to consider subject matter that addresses:

- i. a position, plan, procedure, criteria, or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the corporation with respect to the Gateway Project Design- Builder Request for Proposals.

Yay (7):                      Janet Findlay, Gavin Leitch, Carolyn Letourneau, Andrea Matrosovs, Shawn McKinlay, Andrew Siegart and Michael Schaefer

Carried

The Board went into closed session at 1:36PM

The Board rose from closed session at 3:25PM

**Closed Session Reporting Out Statement**

Chair Gavin Leitch reported that in closed session the Board discussed matters related to a instruction to be applied to negotiations to be carried on by or on behalf of the corporation with respect to the Gateway Project Design-Builder Request for Proposals.

**G. Notice of Meeting Dates**

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March 2, 2023 @ 1:30PM

April 6, 2023 @ 1:30PM

**H. Adjournment**

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Moved by:                      Andrea Matrosovs                      Seconded by: Shawn McKinlay

THAT The Blue Mountains Attainable Housing Corporation does now adjourn at 3:28PM to meet again at the call of the Chair.

Yay (7): Janet Findlay, Gavin Leitch, Carolyn Letourneau, Andrea Matrosovs, Shawn McKinlay, Andrew Siegwart and Michael Schaefer

Carried

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Gavin Leitch, Chair

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Jennifer Bisley, Executive Director

Approved March 2, 2023